

ACC Board – September 2022 Meeting Minutes

September 8, 2022
CCS Great Room

The meeting was called to order by ACC President Helen Santucci. Helen also conducted the opening prayer.

The May meeting minutes were approved as distributed.

9/8/2022 meeting:

- The Treasurer Report was presented by Mary Roddy. The report has not been finalized as the past two months need to be reviewed and incorporated. The Endowment Trust Fund has not received the monetary levels as in the past.
- New Board members were introduced: Glynis Carrosino is the incoming Board Secretary
- Pat Dixon:
Pat recently passed and was very involved with ACC. She was a past ACC president, started the endowment fund, etc. Ideas for honoring Pat were discussed. Discussion focused on possibility of a service award in her name.
- Grant Funding Review Committee:
Linda Bowers presented an overview of the Committee. Criteria for the committee membership was discussed. All agreed that a key requirement is that the member be on an active Circle. Linda suggested that Committee goals and additional criteria be clarified. For example, perhaps each Circle should have one member assigned to attend Committee meetings. Currently, the Funding Review Committee consists of eight members. Linda will prepare a write-up about the committee and include the guidelines for how grants are given. This summary will be sent to all Circle chairs with a request to assign a circle member to attend meetings (twice a year commitment).
- Circle Fundraising Plans – are due to ACC October 31st.
- Board and Circle Chair orientation packets have been mailed.
The Board discussed that hard copy mailings should not need to be mailed in the future. Web site links will be emailed to the board members and circle chairs to save time and mailing cost.
- ACC calendars are available.
All circle chairs will be contacted to choose a pickup time at the ACC office.
- CTC Team:
Celebrate the Children event will be in-person, October 7th at 6:30 pm. Location: Tye Club on Like Union. It will be a combination of live auction items and silent items where raffle tickets are purchased (and placed in a basket in front of the silent item. The goal is to raise a minimum of

\$200,000. The dollars raised are split between the Endowment Fund and the grant fund. This event is vital – it enables ACC to fund the Fall 2022 and Spring 2023 grant requests.

- Membership information was discussed by Tara O’Conner
In 2019: ACC had 18 new members
In 2020 and 2021: The pandemic created a member ship pause
In 2022: Plan is to host a Spring 2023 new member event to welcome new members and new Circles; and to continue to encourage Circles to recruit new members.
Discussed information on the website, new posters and new brochures. Ideas were discussed, such as a weekend Parish membership drive, or a presentation at a back-to-school night. Tara is open to new/additional ideas.
- Memorial Mass:
Maureen Britt provided details regarding the Mass and requested a decision by the Board whether to hold a luncheon. There is still the need to be covid cautious. The Mass is Thursday, November 3rd at 11 am at Our Lady of Fatima Church. Katherine Meloy Circle is the hosting. The Board made the decision that coffee will be served, and Board members will provide cheese/cracker trays and trays of cookies.
- New Details:
The Francis Hoffman circle and Katherine Meloy circles will have their annual Daffodil and Tulip Bulb fundraiser. The 2022 Order Form is now available.
The Marjorie Ryan circle will have their annual wreath sale.
- Next Board meeting: Thursday, October 13, 2022; 7:00-9:00 pm at Saint Bridget Parish, Fireside Room. Glynis Carrosino is providing hospitality.