

ACC Board Meeting Minutes – November 2025

November 11, 2025

ACC Board Meeting at ACC 10:00am – 11:30am Remote via Microsoft Teams

Meeting Attendees:

Linda Bowers ACC President
Glynis Carrosino ACC Secretary
Mary Roddy ACC Treasurer
Heidi Bruch ACC Programs and Operations Manager
Linda Van Hare; Stephanie Read; Maureen Britt; Marilyn Price; Gayle Kaplan; Kristy Charles; Patty

The meeting was called to order by ACC President Linda Bowers. Linda conducted the opening prayer.

1. Approval of October 8, 2025, Board meeting minutes:
 - a. Approved by the Board at this November 11, 2025, Board Meeting.
2. ACC Grant Funding Committee Review and Recommendations: Stephanie/Kim:
 - a. Note: Prior to the Grant Funding Committee meeting on 11/4/25 Erin Mguire attended a CCS meeting to gather information re CCS funding list and criteria for any new agencies added by CCS. Queen Anne Feed Bank is a recent add by CCS
 - b. ACC Grant Funding Committee reviewed 15 grant applications and made the decision to fund a total of \$140,000.
Note: there is a small surplus of approx. \$9,000.
 - c. Stephanie reviewed the handout of applicants and provided reasoning for grants above \$10,0000:
 - Prepares: given additional \$5,000 for a total of \$15,000
 - New Bethlehem Shelter: huge uptick of people in need. Given additional \$5,000 for a total of \$15,000
 - Anacortes Family Center (new agency). Provide swimming lessons for ethnic children to reduce deaths (drowning). Funded \$5,000.
 - Open Heart: literacy program for children of dual language families. Funded the request of \$2,134.00.
 - d. Linda Bowers proposed that the Board accept the list of Grants. The Board approved 11/11/2025.
 - e. Linda Van Hare (Membership Chair) requested this information be provided to the membership. Encapsulated in a shortened version. The Board agreed. Discussion how to create/provide soundbite version.
 - f. NOTE: Grant committee looking for Circle or Board members to assist in reviewing funding amount and criteria
Contact Stephanie Read or Linda Bowers if interested.
3. Treasurer Report: Mary Roddy
 - a. Financials: Mary reported on the ACC October Balance Sheet (as of October 31, 2025). Cash balance \$230,000. The \$140,000 for Fall Grants has not yet been subtracted.
 - b. Note: The Endowment Fund amount of \$74,000 for Fall Grants was not used. Endowment Fund currently at \$1.84 million

- c. The Profit/Loss page for October does not yet include Circle Dues or the profit from the Annual Luncheon.
4. Christmas Gift Program: Stephanie Read needs a Chair
- a. Details: There is a cap of 200 families this year. Signups have started. Distribution date is December 16, 2025.
 - b. Circles need to discuss what they want to do for this program
 - c. Important – we don't want families broken out and don't want older children to miss out
 - d. Board decided to give \$10,000 from the Grant Funding surplus to the Christmas Program to cover the older children gift gap.
5. Communications: Heidi Brush
- a. Circle dues – by November 30
 - b. Labor of Love Auction met goal (above \$17,000)
 - c. Note: Heidi requested discussion at January Board meeting changing the L of L auction timing and process
 - a. Celebrate The Children (CTC) Update: February 6, 2026. Official Save the Date has gone out. Official invite to go out later in November. Will soon be reaching out for procurement items. Members or Circles should donate \$50 or an item.
6. Membership Report: Linda Van Hare
- a. Continue to be very busy and confirmed three new Circles in 2025.
 - b. Newest St. Joseph Circle is now official and first meeting to be in November.
 - c. The new Fatima Parish Circle (Pat Dixon Circle) has a current roster of 19 members
 - d. The new Sacred Heart Parish Circle Chair is Rose Marie Engman, and membership is currently 9 members. No name yet.
 - e. Linda and Sue also remind everyone to welcome people into current Circles.
7. Circle Events:
- a. Bulb sale: in process and all information on the ACC Website. Currently – almost sold out.
 - b. Holiday Wreaths: in process and all information on the ACC Website.
 - c. St Louise/St Theresa Bingo Night at St Louise Parish raised approx. \$7,000.

Next Board Meeting: Wednesday, January 8, 2025; ACC Board Room at CCS 10:00am – 11:30am

Submitted by: Glynis Carrosino, ACC Secretary