

Dear ACC Board members, Circle chairs and treasurers,

Welcome to ACC's virtual Board meeting for March 12th 2020. Settle in with a cup of coffee and a pastry as you work your way through the important information included!

First off, we are asking you all to reply to this email when you have read it, and for board members only, please include your vote to approve or suggest changes to the minutes from our February 2020 board meeting (attached).

President's message:

To the ACC Board, Presidents and Treasurers,

Trying times for sure and hoping you are taking good care of yourself and your loved ones and keeping our leaders and patients in your prayers.

In lieu of the meeting this week I am sending some attachments as well as the narrative below. I am asking **each of you to reply to me** that you have read the content and will take action as appropriate. I haven't asked for this before but we have lots of things going on that can't stop for the sake of the people we serve.

- Treasurer's Report – **attached**. We are in good shape but the cancellation of most Spring fund raisers is worrisome. Good that there are some options to re-schedule for later.
- Membership Update – REAL progress. Tara O'Connor's report is below (and attached)
- Calendars – we need to make a decision about printing calendars for 2021 at the April meeting. (Historical data **attached**.)
- Staff position opening – We have posted it on the CCS website as well as received applications from your referrals. Thank you. The deadline for applications is 3/30. Helen and I asked Tara O'Connor to head the Selection Committee. Others on the committee are Mary Roddy, Linda Bowers, and Helen and me. Thank you, Tara. Interviews are set for 3/31 with the intent to make an offer that day. The job description has been updated and is **attached**. CCS is supplying a laptop dedicated to ACC for the new person.
- Labor of Love – Gross sales \$21,000, Net sales estimate \$19,000 (lower auction fees)
- Spring Grant Funding – Deidre will be sending the packet of applications to the committee this week for review and funding.
- Celebrate the Children – to be held October 2nd. Committee and implementation well in place.
- All Association Luncheon is May 14th. Hopefully we will be able to celebrate and have the event. Circle leaders have raffle tickets.
- All upcoming events are cancelled/rescheduled except for May 14th luncheon meeting and next board meeting, currently scheduled for April 23rd, 2020 from 7-9:30 at St. Joe's Parish
- Deirdre's birthday - we couldn't sing or write personal notes on the card but we remembered her special day with a \$100 gift certificate for University Village

MEMBERSHIP UPDATE (also attached):

1. ACC Membership Event was scheduled March 25 and has been postponed based on the current state of the coronavirus. We will look at rescheduling this important event.

Guests: 55 invited: 26 active members, 18 new members, and 11 potential candidates

Overview of Evening:

Tara-Welcome & ice breaker

Judy-Prayer

Patty-President message: celebrate, engage, and key highlight from All ACC and Circle events

Erin-ACC means to me and how I've chosen to get involved

Linda-Grant Process and Awards

Helen-Forward focus - you can help define our future

Tara-introduce mingle and learn more about ACC

2. New members? Continue to recruit new members to our ACC community. Remember to send in your new members \$25 dues and key information (address and email) to the ACC office so we can record them in the system, invite them to our events, and send a welcome letter to the new member.
3. ACC Eastside Parish event for potential new circles and new members will be planned for next year. If you are interested in being involved in this event, please let us know.

Membership Team: Tara O'Connor, Judy Schroeder, Patty Barnes, Deirdre Brownlow, and Helen Santucci

CALENDAR SALES REVIEW (also attached):

Year	# ordered	#sold	cost	cost per	sales	net profit
2020	750	635	1709.30	2.28	3224.90	1515.60
2019	750	650	1607.46	2.14	3759.05	2151.59
2018	1000	729	1634.99	1.63	3649.14	2014.15
2017	1200	1010	1834.70	1.53	4025.58	2190.88
2016	1025	1015	1826.48	1.78	4078.07	2251.59
2015	1600	1238	2101.31	1.31	4646.85	2545.54
2014	1600	2047	2101.31	1.31	6141.97	4040.66
2013	1600	2090	2100.00	1.31	6270.14	4170.14
2012	1900	2217	1780.00	0.94	6651.30	4871.30
2011	2100	2196	2263.00	1.08	6588.58	4325.58

2011-2014 estimates based on sales/cost of calendar \$3. actual sales may be bit lower to donations included

Deirdre's THANK YOU!!

THANK YOU ALL for your continued kinds cards, emails and personal communications regarding my tenure here at ACC – it means everything to me. And THANK YOU for the birthday wishes and card and gift!

Please let me know if you have questions or I can help you support your circle anytime.

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