

## ACC Board Meeting Minutes – January 2024

January 10, 2024

ACC Board Meeting CCS Offices 10:00am – 11:30am

### Meeting Attendees:

Linda Bowers                    ACC President  
Mary Roddy                    ACC Treasurer  
Glynis Carrosino            ACC Secretary  
Heidi Bruch                    ACC Programs and Operations Manager  
Tara O'Connor; Gayle Kaplan; Pam Cochran; Patty Barnes; Stephanie Read; Maureen Moreton; Marilyn Price.

The meeting was called to order by ACC President Linda Bowers. She conducted the opening prayer.

1. Approval of the November 2023 Board meeting minutes.
  - a. The November 2023 minutes were approved via motion. Motion was seconded. All Board members present approved of the November Minutes with no questions.
2. Mary Roddy, ACC Treasurer:
  - a. Provided handout: Balance Sheet as of November 30, 2023; and discussed details.
  - b. Endowment Christmas Drive (Heidi and Mary):

ACC always sees an increase in endowment donations at year end. It is difficult to decipher whether some donations were prompted by the Christmas mailer. ACC collected a total of \$4,877 in November and December 2023.
  - c. Mary reported that the financials were more challenging to do this month due to Eric making a lot of buy/sell changes for the endowment funds at the end of the year.
3. Linda Bowers:
  - a. Linda read two thank you letters from two of the organizations that ACC granted money this past fall.
  - b. Linda thanked Lynn Swick for her time with making the Christmas ornaments that we send out with endowment donation in December.
  - c. Linda reported that she is pleased to announce that the Mary Helen Heffernan Circle is being re-established. They are out of Sacred Heart Parish in Bellevue.
4. Wreath Sale:
  - A. No total yet but dollar amount raised was more than in past years. The amount could be in the range of \$8,000 – 9,000.
    - a. Key reason: Three Circles participated this year (St. Bridget; St Theresa; Majorie Ryan). St Briget Circle and St. Theresa Circle sold wreaths and garland at each Parish. Majorie Ryan Circle is the lead for this fundraiser, and they manage all details as well as the order forms.
    - b. Board suggestion: The order form should include a donation option (for those who want to donate but do not want a wreath).

5. Membership (Tara O'Connor):
  - a. Currently reaching out to those who attended October 25, 2023, new member event. There were a handful who expressed interest.
  - b. Two people reached out to ACC in December re interest.
  - c. All relevant information and documents re Membership are on the ACC Website.
  - d. Tara also highlighted that all Circles doing Fundraising should use ACC informational brochures and postures re membership.
  - e. Always look for opportunities to bring in new members.
  - f. Board suggestion: ACC has several set fundraisers where interested new members could help and gain ACC insight and knowledge. (Bulb sale; Wreath sale; Assist collecting and distributing Christmas gifts to needy families; etc.)

6. CTC Teams Update (Gayle and Tara):
  - a. The date is confirmed to be April 12, 2024.
  - b. Location confirmed to be Tyee Yacht Club at Lake Union
  - c. Lana Dark from St. Theresa has agreed to be the Event Chair which is very important. There is now no need to set aside funds to pay for a Chair. Lana created the video for CTC.
  - d. Tara spoke as a member of CTC to identify ways that CTC can be successful:
    - Tiered approach:
      - Attend and bring your friends
      - Sponsorship. Think of your/your family/your friend's connections with businesses who could be sponsors.
      - Procurement
      - Communication regarding CTC to Membership via Circle Chairs is needed.

Linda proposed doing an all-membership survey. The Board agreed.

Linda plans to do it via survey monkey. She will draft some questions and present them to the Board for review.

7. Christmas Gift Program (Stephanie Read):
  - a. Program still needs a new lead – Stephanie step into role as contact person for this year.
  - b. About five Circles participated as well as a few older Members.
  - c. The donated money and gifts were provided for over 100 people. About 200 families were helped – the range was one to five children per family.
  - d. The event was very organized but still hectic when there was a deficit with a particular type of gift requested.
  - e. Note: Father Michael Judge Circle bought gifts for parents.
8. All Association Spring Luncheon May 9, 2024:
  - a. Chairs are Marianne Moriarity and Mindy Morgan
  - b. The Board does not want luncheon cost to keep climbing.
  - c. Pam Cochran will check Queen City Yacht Club as an option.
  - d. Glynis Carrosino will check Meydenbauer Bay Yacht Club as an option.
  - e. Other Board members will also check other venue options.
9. PREP Program Overview:
  - a. ACC stopped involvement with the Program during pandemic.
  - b. We used to set up diaper bags with a list of items to go into the bags.

- c. Board idea – at the Fall ACC Board meeting Heidi could send out a list of charity options (needs that members/Circles could review and sign up to do). Example: list upcoming volunteer opportunities such as youth tutoring (good option for High School students in need of volunteer hours)
- d. Preliminary list discussed:
  - Youth Tutoring
  - Meals for Kids (University District)
  - Preps Day Care center
  - Sacred Heart Shelter (ACC used to make and serve dinner each month)

10. Other Circle Events:

- a. The St Bridget Circle had their annual fundraiser at Pam Cochran's home.
- b. Approximately 30 people attended. Four baskets were raffled and about \$2,000 was raised.
- c. Cosmos for a Cause Fundraiser: March 2024

11. Next Board Meeting: Tuesday, February 13, 2024; 10:00 – 11:30 am; CCS Great Room

Note: Date change from February 14 due to Great Room not being available.

Submitted: Glynis Carrosino, ACC Secretary