

ACC Board Meeting Minutes – November 2023

November 8, 2023

ACC Board Meeting CCS Offices 10:00am – 11:30am

Meeting Attendees:

Linda Bowers ACC President
Mary Roddy ACC Treasurer
Glynis Carrosino ACC Secretary
Heidi Bruch ACC Administrator

Tara O'Connor; Gayle Kaplan; Pam Cochran; Patty Barnes; Erin Aitken; Maureen Moreton; Stephanie Read

The meeting was called to order by ACC President Linda Bowers. She conducted the opening prayer "Blessings of Gratitude".

1. Approval of the October 2023 Board meeting minutes.
 - a. The October 2023 minutes were approved via motion. Motion was seconded. All Board members present approved of the October Minutes.
2. Summary of past month:
 - A. November Memorial Mass at Our Lady of Fatima:
 - a. Celebrated 12 ACC members we had lost in the past year.
 - b. Attendance: approximately 75.
 - c. Note: a pianist was hired, not a vocalist. It was more cost effective, and Father sang throughout the Mass.
 - B. ACC Membership Event October 25, 2023:
 - a. It was organized and inspiring. Good information was shared with attendees.
 - b. ACC – must grow membership, especially Circles. We are currently down to 10 active Circles.
 - c. Sacred Heart Parish Bellevue and Holy Family Kirkland might be creating new Circles soon.
 - d. Discussion: Perhaps we could prepare a map of current Circles so we can visualize where there might be gaps.
 - e. Question: How far north can we go to create new Circles.
3. Mary Roddy, ACC Treasurer:
 - a. Provided handout: Balance Sheet as of October 31, 2023; and discussed details.
 - b. Reminder that Circle dues are to be submitted by November 30th.
4. Christmas Gift Program:
 - a. Program needs a new lead – Colleen can no longer run it.
 - b. Stephanie Read volunteered to be the contact person for the contact agency.
 - c. Heidi: as soon as Stephanie contacted the agency and received the number of children and other details – will post the information on the website.
5. Communication:
 - a. Endowment Christmas Drive: Heidi presented details. Letter to be mailed soon.

- b. Reminder – since no CTC until the Spring we are encouraging members to contribute to the Endowment.
6. CTC Team update (Gayle and Tara):
- a. The date is confirmed to be April 12, 2024.
 - b. Location confirmed to be Tye Yacht Club at Lake Union
 - c. Team sign-ups are in process. The committee needs more support. Three chairs positions still open
 - d. Board suggestion: To evaluate whether to hire an event planner (and to reach out to Catholic school auction chairs from 2-3 years ago)
7. Membership: (Tara O’Conner):
- a. New Member Event was held October 25, 2023. 6:30-8:30 pm
 - Location: Cafe Javasti @Wedgwood
 - Number attending was approximately 25
 - b. Tara O’Conner provided an updated handout and overview presentation.
 - c. Agenda was followed and went well.
 - d. Discussion re event invites. Responses inconsistent.
8. Grant Funding Review Committee (Stephanie Read):
- a. Stephanie provided an overview of the grant selection process which was conducted via Zoom meeting November 1, 2023.
 - b. There were 12 groups with requests for \$120,000.
 - c. The Grant Funding Review Committee had \$105,000 to distribute.
 - d. The Committee will be meeting via Zoom in early November.
 - e. All applicants were granted dollars except for Westside Baby; they did not follow the rules or grant format. They will be able to apply again in the Spring.
 - f. The Board approved the list of applicants and the \$105,000 to distribute.
9. Other Circle Events:
- a. The Marjorie Ryan Circle Annual Wreath Sale is in process. Order forms are available on the ACC Website. The order deadline: November 13, 2023.
10. Next Board Meeting: Wednesday, January 10, 2024; 10:00 – 11:30 am; CCS Great Room

Note: No Board Meeting in December

Submitted: Glynis Carrosino, ACC Secretary